

CITY OF MADISON

BUSINESS LICENSES

1. Contact the Zoning Department (phone 256-464-8427 or 772-5637) for a Certificate of Zoning Compliance form. (available at the City's website: www.madisonal.gov) Submit this completed form to the Zoning Department. Approval/disapproval will be given at this time.
2. Contact the Fire Department (464-8425) for a fire inspection. They in turn will sign off on the Zoning Compliance Form.
3. Bring the completed, approved Zoning Compliance Form along with your completed privilege license application to the Revenue Department. Your license will be issued there.
4. When completing the license application, use an estimate of what you believe your gross receipts will be for the remainder of the year. This is the figure that your license fee will be based on. (All new businesses use estimates for the first year in business, and then the next year's license is based on what you actually made the previous year – calculated out for an entire year.)
5. Any questions regarding the actual business license, please call the Revenue Department at 772-5600.